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**Research Associate**

COLLEGE OF XX

SCHOOL/INSTITUTE XX

**GRADE 7**

**Job Purpose**

To make a leading contribution to [project/s title/aim] working with [research team/group name] [OR] in the research discipline/s of [insert specialism/s]. The successful candidate will also be expected to contribute to the formulation and submission of research publications and research proposals as well as help manage and direct this complex and challenging project/disciplinary area as opportunities allow.

**Main Duties and Responsibilities**

1. Take a leading role in the planning and conduct of assigned research individually or jointly in accordance with the project deliverables and project/group/School/College research strategy.
2. Document research output including analysis and interpretation of all data, maintaining records and databases, drafting technical/progress reports and papers as appropriate.
3. Establish and maintain your research profile and reputation and that of the University of Glasgow/School/Research Group/area, including establishing and sustaining a track record of independent and joint publications of international quality, enhancing the research impact in terms of economic/societal benefit, and gathering indicators of esteem.
4. Survey the research literature and environment, understand the research challenges associated with the project & subject area, and develop/implement a suitable research strategy to deliver project/area requirements and opportunities.
5. Presentation of work at international and national conferences, at internal and external seminars, colloquia and workshops to develop and enhance our research and/or impact profile.
6. Take a leading role in the identification of potential funding sources and to assist in the development of proposals to secure funding from internal and external bodies to support future research and impact.
7. Take a leading role in developing and maintaining collaborations with colleagues across the research group/area/School/College/University and wider community (e.g. academic and industrial partners).
8. Take a leading role in team/group meetings/seminars/workshops and School research group/area activities to enhance the wider knowledge, outputs and culture of the School/College.
9. Take the lead in the organisation, supervision, mentoring and training of undergraduate and/or postgraduate students and less experienced members of the project team to ensure their effective development.
10. Perform administrative tasks related to the activities of the research group and School, including budgets/expenditure.
11. Contribute as appropriate to teaching activities (e.g. demonstrating, etc) and associated administration, as may be assigned through the School in consultation with your line manager.
12. Keep up to date with current knowledge and recent advances in the field/discipline.
13. Engage in personal, professional and career development, to enhance both specialist and transferable skills in accordance with desired career trajectory.
14. Undertake any other reasonable duties as required by your line manager and the Head of School.
15. Contribute to the enhancement of the University’s international profile in line with University strategy.

**Qualifications**

* Normally Scottish Credit and Qualification Framework level 12 (PhD) plus track record of emerging independence within a research/professional environment, or alternatively possess professional qualifications and experience equivalent to PhD level plus the requisite experience.

**Knowledge, Skills and Experience**

**Essential:**

* A comprehensive and up-to-date knowledge of current issues and future directions within the relevant research disciplines as outlined in the Job Purpose [AND/OR INSERT SPECIFICS AS APPROPRIATE].
* Well-developed working knowledge of research methods, technical models, equipment and techniques relevant to the project/discipline as outlined in the Job Purpose [AND ADD INSERT SPECIFICS AS APPROPRIATE].
* Ability to communicate material of a specialist or highly technical nature and to be effective both orally and in writing at a level appropriate to the activity.
* Experience of planning and progressing work activities within professional guidelines or organisational policy, applying initiative and independent judgement.
* Developing track record of research outputs compatible with enhancing the School’s research profile in accordance with School objectives.
* Experience of making distinct contributions to identifying and pursuing research funding (or equivalent business development) applications.
* Experience of planning and progressing work activities within professional guidelines or organisational policy, applying initiative and independent judgement.
* Proven commitment to supporting the career development of colleagues and to other forms of collegiality appropriate to the career stage, including some experience of research project supervision.
* Effective organisation skills to manage time, prioritise and deliver appropriate research, teaching and administrative responsibilities.
* Commitment to open research, as appropriate to the discipline, through open data, open code, open educational resources and practices that support replication.

**Desirable:**

* Experience of participating in activities that translate research into impact to benefit the economy and wider society.
* Experience of contributing to the design and delivery of teaching and assessment in higher education or other relevant environments.