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# Making the most of Careers, Employability, and Opportunity Services

Careers, Employability & Opportunity [glasgow.ac.uk/careers](https://glasgow.ac.uk/careers)



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# Careers, Employability, and Opportunity

Overview of our services



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# Career Coaching Appointments.

- Bookable appointments with qualified Careers Advisers: in-person or online.
- Appointments are released at 18:00 daily on a rolling basis up to two weeks in advance
- Must complete 'Career Coaching Pathway' to be able to view/ book (link on booking page on Glasgow Careers)
- Listed and bookable on Glasgow Careers: [Log in to Glasgow Careers.](#)
- [Careers, Employability & Opportunity – Get advice](#)





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# MASTERCLASSES

In person and online sessions 30 – 90 minutes long, on a range of topics including:

- CVs, cover letters and application forms.
- Interviews.
- Finding work in the UK as an international student.
- Considering postgraduate study.

...and many more topics around career planning, employability and application strategies.







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# Employer Events

## Careers, Employability & Opportunity – Events.

- On campus pop ups – Weekly Charity Tuesdays and other employer pop ups.
- Employer events.
- Panel talks.
- Careers fairs.





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# PEER CAREER SUPPORT TEAM



Access support at  
[glasgow.ac.uk/getadvice](https://glasgow.ac.uk/getadvice)

Part of Careers,  
Employability & Opportunity  
[glasgow.ac.uk/careers](https://glasgow.ac.uk/careers)





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# Peer Career Support



- Support from trained fellow students with anything relating to Careers, Employability & Opportunity
- Can help with getting started, finding the right information, finding and applying for opportunities, CVs, LinkedIn and more
- Will refer to qualified Careers Advisers and other staff as necessary
- Daily drop-in (M-F): Career Studio, Level 2 Fraser building, regular pop-ups around campus, plus some online appointments
- Careers, Employability & Opportunity – Get advice



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# **Recommended and Available Resources**





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# CEO Website.

[www.glasgow.ac.uk/careers](http://www.glasgow.ac.uk/careers)

## CAREERS, EMPLOYABILITY & OPPORTUNITY



### Career development

- Information, self-guided learning and live masterclasses to empower all students, no matter what year you're in, in your career development, planning and preparation.



### Finding jobs & work experience

- Part-time, full-time, internships, graduate roles, study & work abroad, work experience, and more.



### Events

- Meet and network with a range of employers, alumni and other special guests at careers fairs & events.



### Login to Glasgow Careers

- Glasgow Careers is your one-stop shop to find jobs, book appointments, register for events and much more.



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# Student Opportunities Hub.

[www.glasgow.ac.uk/studentopportunitieshub](http://www.glasgow.ac.uk/studentopportunitieshub)





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# Pathway: I don't know what to do after University.

- Glasgow Careers pathways.
- Career development model.
- Generating ideas and narrowing down ideas.
- Making decisions and choosing between options.



## Career Coaching Pathway

This pathway will give you an overview of the Careers Service and help you to decide if Career Coaching is the best route for you...

100%



## I don't know what to do after university

This Pathway will help you progress your career thinking; whether you have no ideas, need to refine your ideas, or are struggling...

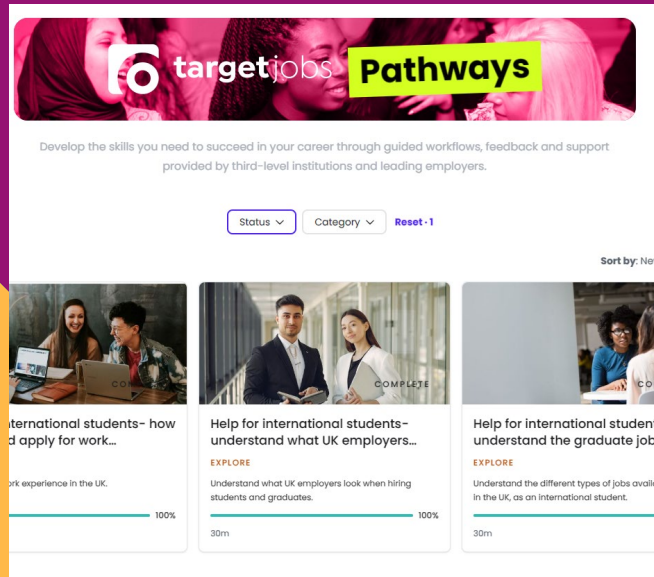
2h



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# International students – Targetjobs Pathways.

## Glasgow Careers Pathways: Help for International Students



- 3 Pathways to help you understand UK recruitment practices, what employers look for, and the graduate jobs market
- ~30 minutes each to complete
- Follow the link, co-register with TargetJobs (if not already)
- Complete the relevant Pathway/s





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# LinkedIn Learning.

LinkedIn Learning: Online Courses  
UofG subscription access

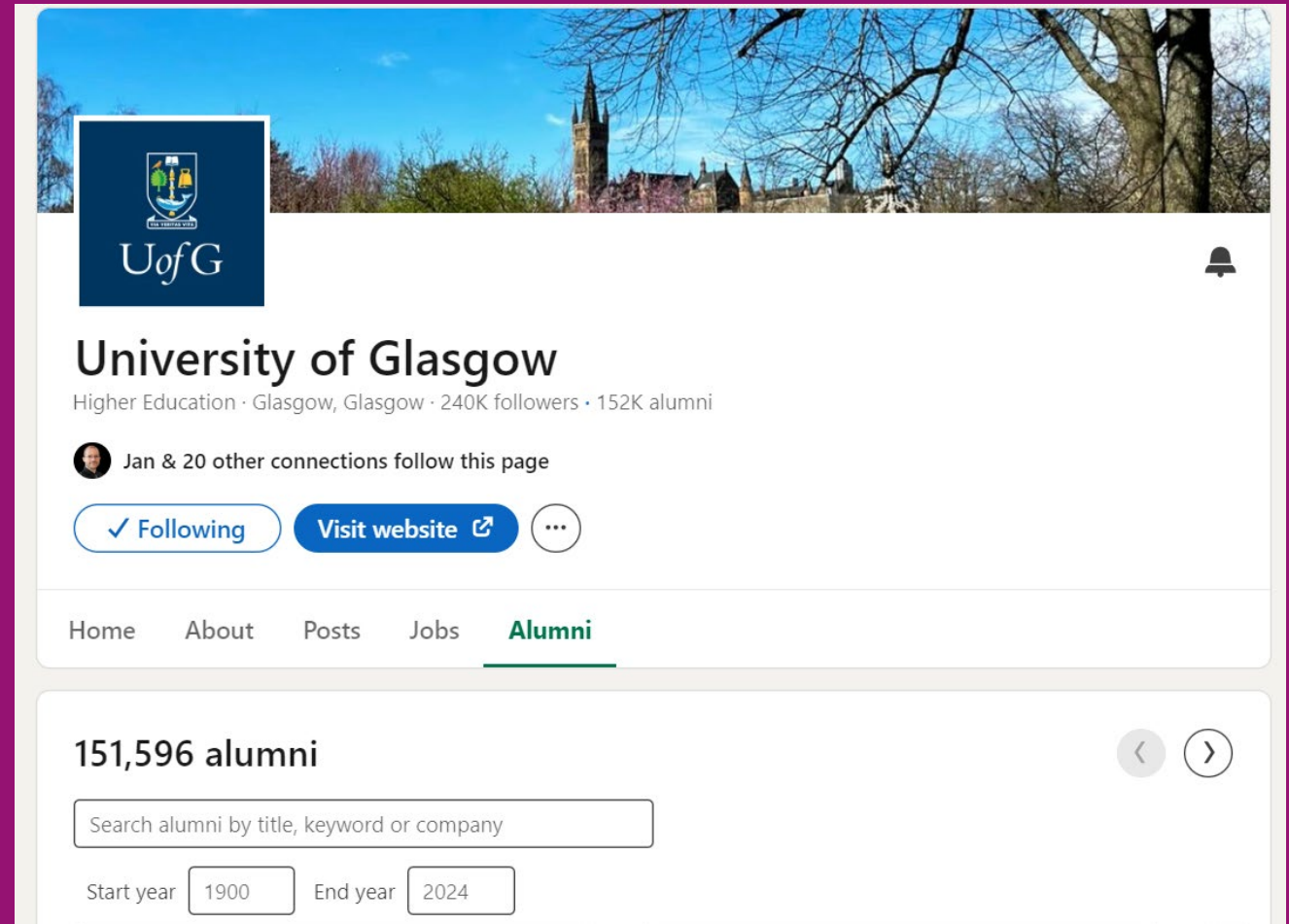
- Short courses.
- Skills: general and subject specific.
- Commercial Awareness.
- Labour market information.
- Application Strategies.



# LinkedIn UofG Alumni.

## University of Glasgow | LinkedIn

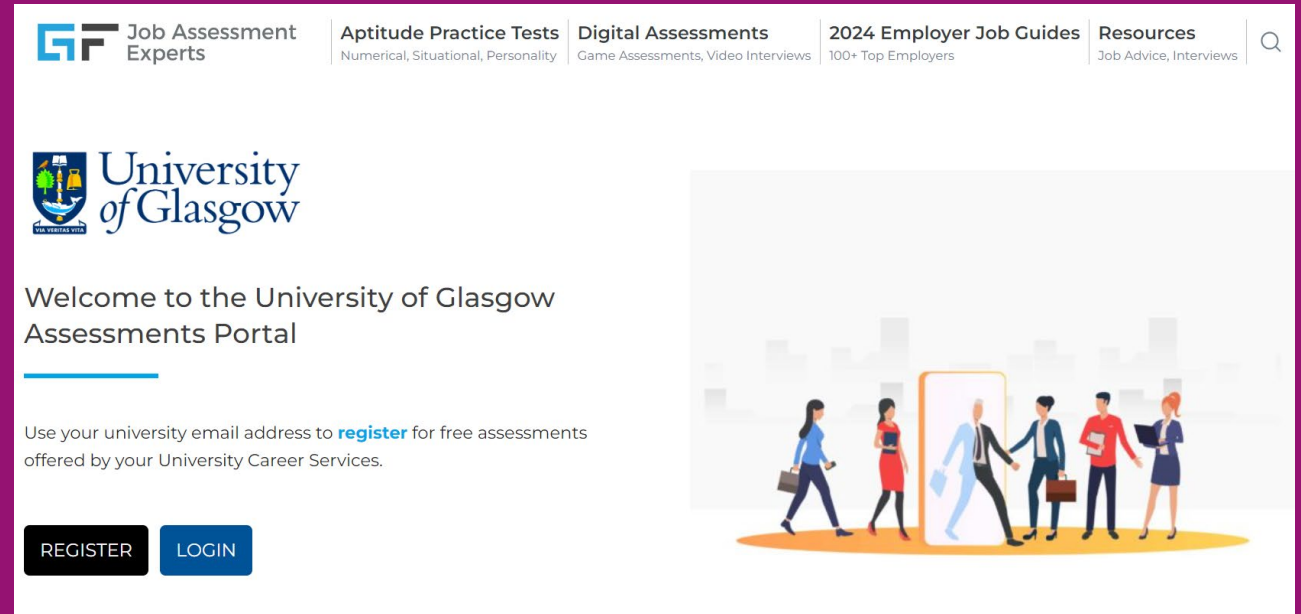
- Research role titles.
- Research career paths.
- Reach out to individuals:  
informational interviews.
- Find professional bodies, interest  
groups, employer profiles etc.



# Graduates First.

## University of Glasgow - Graduates First.

- Videos.
- Articles.
- Employer Application Guides.
- Video Interview tool.
- Selection tests.



The screenshot shows the 'Graduates First' portal for the University of Glasgow. At the top, there is a navigation bar with links to 'Job Assessment Experts', 'Aptitude Practice Tests' (Numerical, Situational, Personality), 'Digital Assessments' (Game Assessments, Video Interviews), '2024 Employer Job Guides' (100+ Top Employers), and 'Resources' (Job Advice, Interviews). Below this is the University of Glasgow logo and the text 'Welcome to the University of Glasgow Assessments Portal'. A message states: 'Use your university email address to [register](#) for free assessments offered by your University Career Services.' At the bottom left are 'REGISTER' and 'LOGIN' buttons. On the right is an illustration of five diverse graduates walking towards a large smartphone screen that displays a graduation cap.



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# Prospects.

What can I do with my degree? |  
Prospects.ac.uk

PROSPECTS

Jobs and work experience Postgraduate study Careers advice App

< Careers advice

## What can I do with my degree?

Whether you choose to find a job or begin postgraduate study, there are many options. Explore your career options and see where your degree could take you.

Your Masters, what next? |  
Prospects.ac.uk

Recently Viewed

Job profile

## Higher education lecturer

View all teaching and education vacancies

Add to favourites

### On this profile

- Responsibilities
- Salary
- Qualifications
- Skills
- Work experience
- Career prospects
- Related jobs and courses

See how well you match this job profile and over 400 others.

Higher education (HE) lecturers teach academic or





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# EmployAbility partnership.



- Partnership with EmployAbility to enhance support for students with disabilities, neurodivergent conditions and mental health conditions.
- Access specialist events, skills sessions, opportunities, resources and advice by registering with EmployAbility [Register with EmployAbility](#).
- For individual advice, advocacy and support, contact [info@employ-ability.org.uk](mailto:info@employ-ability.org.uk)

Note: Employability provide support with adjustments, information about your rights, and support with applications. They do not provide career guidance (e.g. around deciding which career to pursue etc)

# Student and Graduate Enterprise.

- Support for all students and graduates from any discipline.
- 1-1 support from professional advisers including solicitors, accountants, IP specialists and business growth advisers,.
- Mentorship (1-2-1 drop-in clinics and dedicated mentors)
- Workshops, programmes, events and competitions.
- Incubation Space – support for growing businesses (fixed desk and hot desking)
- <https://www.gla.ac.uk/myglasgow/students/enterprise/>





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# QUESTIONS FROM THE CAREER STUDIO

The most frequently asked questions our Peer Career  
Support Team gets



## Question One:

How do I tailor my CV to the job description?

## Answer:

- Your professional summary is a good place to start! Introduce yourself, discuss a few key skills from the person specifications, and highlight your interest in the company or organization at hand.
- Make sure to address as many skills as possible: chances are, you have done different things in your job or volunteering experience, so you can tweak your bullet points to showcase the necessary skills.
- Don't forget about the academics as well! You can cherry-pick which ones of the modules/ group projects/coursework are most relevant to the job you're applying for and elaborate on them in your CV.





## Question Two:

- Is my CV appropriate for the UK?

## Answer:

- UK CVs should not include protected characteristics like gender, nationality, or a photo.
- Keep the format clean and professional, avoid unusual designs or colours.
- Use the university CV templates as a starting point, they're a great guide to UK standards.
- Still unsure? Visit the Careers Pod for tailored feedback and support.

**Helpful Resource: [UofG templates](#)**



## Question Three:

- Where can I find internships/part-time roles/graduate positions to apply for?

## Answer:

- Start with UofG Target Connect – it lists opportunities exclusive to UofG students.
- Some other platforms to check out: Bright Network, Gradcracker (for STEM students), LinkedIn.
- Sometimes it's worth employing a speculative approach and trying to create opportunities for yourself.

**Helpful Resource: Target Connect, Bright Network, Gradcracker, Speculative approach.**



## Question Four:

- How do I go about a job application if I don't have any experience?

## Answer:

- It's completely normal to feel this way, especially while balancing uni and personal life. But experience is broader than you might think!
- In the UK, apart from the traditional work experience (internships/ part-time work/ placements), you can draw on volunteering, involvement with societies, academics, and even personal projects and hobbies!
- Focus on your transferable skills; you don't always need directly related experience to show you're a great fit. Think teamwork, communication, problem-solving, and more.



## Question Five:

- What about Cover letters?

**Helpful Resource:**  
**UofG templates**

## Answer:

- First, check what's required. A cover letter is more flexible and motivation-focused, while a supporting statement requires you to address each selection criterion point by point.
- Avoid just listing your experience; connect it to the role and the company. Show how your skills are relevant and how you can add value.
- Do your research! Look at the company's website, socials, and recent news. You can even connect with staff on LinkedIn to ask questions.
- Use this knowledge to demonstrate genuine interest; it helps you stand out and shows you know what you're applying for.





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# YOUR QUESTIONS OUR ANSWERS & RESOURCES

Taking a look at the questions you've submitted for us



# How can I leverage my volunteer work for future career opportunities?

- **Make a list of the skills you're learning and utilising – look for roles that require these skills**
- **Note examples of particularly enjoyable or challenging situations and use these in the STAR method during interviews and application forms**
- **Seek out opportunities to gain more relevant skills that you're looking to improve**



## Question Theme: Interview Preparation & Employer Expectations

- What do interviewers look for in a candidate during an interview?
- What skills and attributes give employers confidence in a candidate's merit?
- How can I highlight the most relevant skills and experiences in my CV or interviews to improve my chances?

### Answer:

- Use Graduates First resource to read employer guides on specific organisations.
- Read the job description thoroughly and highlight skills and experience required
- Link your personal experiences to requirements in job description

Helpful Resource: Graduates First



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## Question Theme: Question Theme: CV, Applications, and Job Search Strategy

- What should I include on my application?
- How to stand out in job applications?
- What do recruiters want to know?

## Answer:

- Look through the job description and tailor your application with your experience that is **most relevant** to that role
- Attend our Life After UofG session to learn more!

## Helpful Resources:

Life After UofG Session- Think Like a Recruiter: Writing Applications That Get Noticed

Date: Thu 05 Jun 2025

Time: 16:00 – 17:00

Location: Zoom



[tinyurl.com/ksftajww](https://tinyurl.com/ksftajww)



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## Question Theme: International Student & Visa Concerns

- What are the current UK visa rules for students post-graduation?
- What are the job prospects with sponsorship for international students?
- What are the strategies for international students to land a job in the UK right after their course ends?

## Answer:

- We cannot advise on visa related queries
- Consider checking with International Student Support
- New resource coming soon – Student Circus
- Attend our Life After UofG session to learn more!

### Helpful Resources:

Life After UofG – Navigating the UK Job Market as an International Graduate

Date: Thu 05 Jun 2025

Time: 10:00 – 11:30

Location: Zoom

Sign up:

<https://tinyurl.com/5n8x67ct>





## Question Theme: Individual / Personal Queries

- How can I balance long-term career goals with short-term job choices?
- I'm unsure whether to pursue research or enter industry—how do I decide?
- Unsure if on the right career track / what to do after graduation

## Answer:

- These answers are very individual and will be best addressed in a career coaching appointment
- Book an appointment to get personalised advice from a qualified careers consultant

Helpful Resource:  
Career Coaching Appointments!



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# THANK YOU

Careers, Employability & Opportunity   [glasgow.ac.uk/careers](https://glasgow.ac.uk/careers)