**General Risk Assessment**

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| --- | --- | --- | --- |
| **Management Unit** |  | **Location (Site / Building / Room)** |  |
| **Assessment Date** |  | **Review Date** |  | Version |
| **Assessor’s Name** |   | **Job Title** |  |
| **Description of Task** |  |

|  |  |  |
| --- | --- | --- |
| Risk identification | Risk assessment | Risk management |
| Hazard | Potential consequences | Without risk control measures | Risk Control measures | With risk control measures | Additional control measures/ Comments |
| **Likelihood** | **Impact** | **Risk rating** |  **Likelihood** |  **Impact** |  **Risk rating** |  |
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**Risk Rating Calculator. (Assess ‘Likelihood’ and ‘Impact’ and multiply together to get the ‘Risk Rating’)**

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| --- | --- |
| **Likelihood that hazardous event will occur** | **Most likely impact of hazardous event** |
| **1** | **Very unlikely** | **1** | **Insignificant (No injury or very minor injury only)** |
| **2** | **Unlikely** | **2** | **Minor (Minor injury requiring first aid only)** |
| **3** | **Possible** | **3** | **Moderate (More severe injury or up to three days absence)** |
| **4** | **Likely** | **4** | **Major (Significant injury or more than seven days absence)** |
| **5** | **Very likely** | **5** | **Catastrophic (Permanent injury or death)** |

**Action Level Table**

|  |  |  |
| --- | --- | --- |
| **Risk Rating** | **Risk Level** | **Actions to be taken** |
| **20 – 25**  | **Very High Risk** | **STOP!**  | Stop the activity and take immediate action to reduce the risk, a detailed plan should be developed and implemented before work commences or continues. Senior management should monitor the plan. |
| **15 – 16** | **High Risk** | **Urgent Action!**  | Take immediate action and stop the activity, if necessary, maintain existing controls rigorously. The continued effectiveness of control measures should be monitored periodically. |
| **8 – 12**  | **Moderate Risk** | **Action**  | Moderate risks may be tolerated while further control measures to reduce the risk are being planned and implemented or if no risk reduction is possible. Where practicable, improvements should be made. |
| **3 – 6**  | **Low Risk** | **Monitor**  | If possible, try to reduce risk, otherwise monitor the situation to ensure that risk remain low. |
| **1 – 2**  | **Very Low Risk** | **No Action**  | No further action is usually required but ensure that existing controls are maintained and reviewed regularly. |

**Some example hazards that may apply to the activity (not exhaustive)**

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| --- | --- | --- | --- |
| **Working at height** | **Noise** | **Travel** | **Fire and explosion** |
| **Falling objects** | **Vibration** | **Compressed air** | **Hazardous chemicals** |
| **Slippery, uneven or worn floors** | **Hand tools** | **Magnetic fields** | **Biological risks / disease** |
| **Obstructions and projections** | **Repetitive hand / arm movement** | **Pressure systems** | **Animals** |
| **Confined spaces** | **Machine operation** | **Needles and sharps** | **Compressed Air** |
| **Mechanical Lifting** | **Manual Handling** | **Lasers** | **Hydraulic systems** |
| **Poor housekeeping** | **Vehicle movements** | **Ionising and non-ionising radiation** | **Other (please specify on assessment)** |