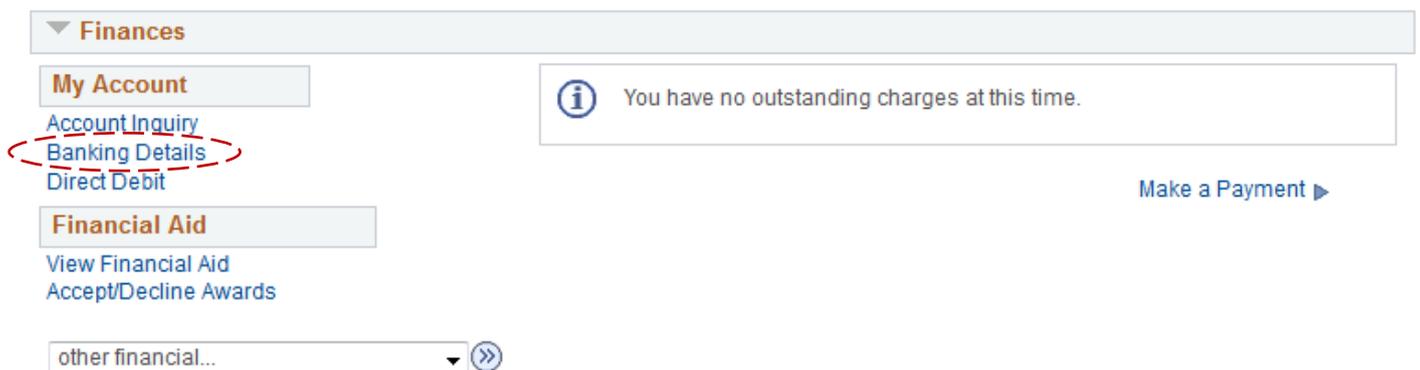


## How to add your bank account details

1. Log in to your student center and locate the Finances section. Click on the 'Banking Details' link.



▼ Finances

**My Account**

[Account Inquiry](#)  
[Banking Details](#)  
[Direct Debit](#)

**Financial Aid**

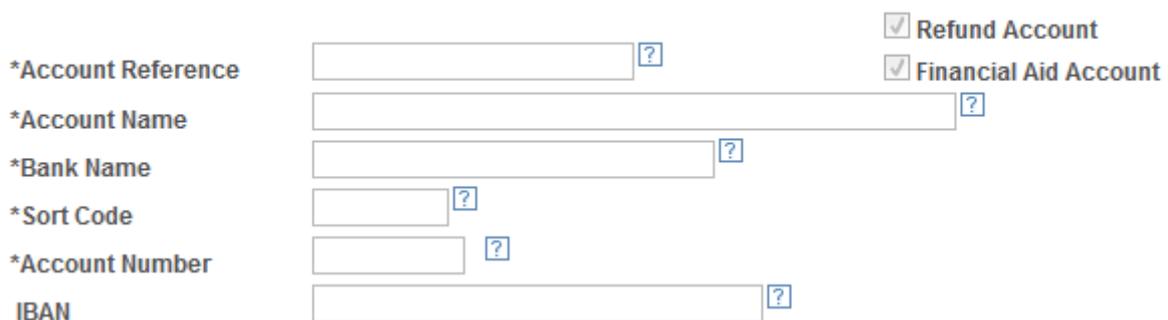
[View Financial Aid](#)  
[Accept/Decline Awards](#)

other financial... >>

 You have no outstanding charges at this time.

[Make a Payment](#) ►

2. This will take you to a screen which explains the various types of bank accounts we use. Click on the 'Add an Account' link on this screen. It is important to make sure that you use a Current account and not a Savings account.



Refund Account  
 Financial Aid Account

\*Account Reference

\*Account Name

\*Bank Name

\*Sort Code

\*Account Number

IBAN

In order to set up a Direct Debit you must confirm that you are the account holder for this account and that you are the only person required to authorise debits from this account.

[Save Account](#)